



## LAW CENTRE-II FACULTY OF LAW, UNIVERSITY OF DELHI

Date 21.03.2024

### NOTICE FOR EX-STUDENTS

All ex-students are required to fill up the online examination form before by 04<sup>th</sup> April, 2024. After filling up the online Examination form, the ex-students are required to send a mail to "1<sup>st</sup> year [lc2firstyear@gmail.com](mailto:lc2firstyear@gmail.com) 2<sup>nd</sup> year [secondyearlc2@gmail.com](mailto:secondyearlc2@gmail.com) and 3<sup>rd</sup> year [finalyearlc2@gmail.com](mailto:finalyearlc2@gmail.com)" enclosing the following documents:

**Document 1:** Scanned copy of Annexure-I. The candidate must take a printout of the Annexure-I and fill in the requisite details in his/her own handwriting (Typed forms will be rejected).

**Document 2:** Scanned copy of online Examination form (The students are required to take a printout of their examination form (which they have filled up at the online exam portal). They are also required to paste their passport size photograph in the column provided in the exam form).

**Document 3:** Scanned copy of Marksheets of the relevant term:

- If the student is of VI Term than he/she is to enclose marksheets of all 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Term.
- If the student is of IV Term than he/she is to enclose marksheets of both 2<sup>nd</sup> and 4<sup>th</sup> Term.
- If the student is of II Term than he/she is to enclose marksheets of 2<sup>nd</sup> Term.


**Document 4:** Scanned copy of the Fee receipt (For fee details see the Annexure-I)

**Last date for submission of the aforesaid documents is 04<sup>th</sup> April, 2024 till 01.00 P.M.**

All the aforesaid documents are to be combined in a 'single PDF' and sent as enclosure with the mail to 1<sup>st</sup> year "[lc2firstyear@gmail.com](mailto:lc2firstyear@gmail.com) 2<sup>nd</sup> year [secondyearlc2@gmail.com](mailto:secondyearlc2@gmail.com) and 3<sup>rd</sup> year [finalyearlc2@gmail.com](mailto:finalyearlc2@gmail.com)".

The student must send the mail from his/her registered email ID only (email registered at Exam portal), mentioning his/her mobile number (and also Alternate number) enclosing the abovementioned documents at the earliest but not later than 4<sup>th</sup> April, 2024, 01.00 P.M.

The application with incorrect or incomplete particulars/enclosures will not be processed.

  
21.03.2024 Section Officer  
Law Centre-II

अनुभाग अधिकारी / Section Officer  
विधि केन्द्र - II / Law Centre-II  
विधि संकाय / Faculty of Law  
दिल्ली विश्वविद्यालय / University of Delhi  
दिल्ली-110007 / Delhi-110007

**Annexure-I (Only for LC-II Ex-students)**

(The candidate must fill up all the details in one's own handwriting. No column should be left blank)

1. Name: .....
2. Father's Name: .....
3. Exam Roll No: .....
4. Date of Birth: .....
5. Email Id: .....
6. Contact Number: .....
7. Alternate Contact Number: .....
8. YEAR OF ADMISSION OF THE STUDENT TO LLB COURSE: .....
9. Complete Address of the applicant: .....  
.....
10. Details of payment of fees: (For the details of fee to be paid, see next page)
  - a) Amount of fee paid: Rs. ....
  - b) Transaction Number: .....
  - c) Date of payment of fees: .....

11. PAPER/S DETAILS:

Sr. No.	Sem (II/IV/VI)	Paper Code	Paper Name	Paper Type: Backpaper
	II Sem			
	IV Sem			
	VI Sem			

## UNDERTAKING

I hereby declare that all the information given by me in this application is true and correct to the best of my knowledge and belief.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of the student \_\_\_\_\_

**Enclosures** (All the enclosures are to be combined in a 'single PDF') :

1. Scanned copy of online Examination form (after pasting the photograph).
2. Scanned copy of Marksheets of the relevant term
3. Scanned copy of the Fee receipt

**Fee:** The required fees to be made at the Miscellaneous Online Fee Portal as per the fee structure mentioned against each.

**Miscellaneous Online Fee Payment Link:** <http://fee.du.ac.in/index.php/fee/fee-payment-miscellaneous/register-student>

1. IInd Term upto 4 papers	-	800+500+110	=	1410/-
2. IInd Term upto 5 papers	-	1000+500+110	=	1610/-
3. IVrd Term upto 4 papers	-	800+500+110	=	1410/-
4. IV Term upto 5 papers	-	1000+500+110	=	1610/-
5. II/IV (Two Terms)	-	800+800+500+110	=	2210/-
6. II/IV/VI-Terms	-	800+800+800+500+110	=	3010/-